



Take the first step  
toward a challenging career  
where making a difference  
can mean saving lives!

# Firefighters

We invite you to become a key member of one of our City's most essential services and experience the rewards of individual and team excellence through the completion of rigorous training and teaching. Our highly acclaimed and qualified Fire Suppression Division requires your commitment and dedication to maintain our level of excellence.

## Information Session

You are welcome to attend our information session on  
**Thursday, February 5, 2009**

at the Brantford and District Civic Centre – 69-79 Market Street at 7 p.m.

## Pick up a recruitment package

Recruitment packages will be available for pick-up from 8:30 a.m. to 4:30 p.m. Monday to Friday beginning on Friday, February 6, 2009 at the Human Resources Department at One Market Square, Suite 110, Brantford. When you pick up the package, a non-refundable administration fee of \$20.00 (including GST) cash must be received and you will be required to show the following:

- an official transcript as proof of Grade 12 or the equivalent as approved by the Ministry of Education of Ontario
- documented evidence of current CPR and First Aid certificates or proof of enrolment that you will be certified by Tuesday, May 19, 2009

## Submission of applications

To be a firefighter, your qualifications must include:

- the ability to verbally communicate in the English language and understand and respond to verbal commands. In addition, you must be able to read and communicate in writing using the English language.
- a valid driver's licence (minimum Class G2) to operate a vehicle in Ontario without supervision (which must be upgraded, at your expense, to the class required by the department, currently minimum Class DZ, prior to becoming a First Class Firefighter)
- the ability to legally work in Canada

Applications must be received in the Human Resources department no later than Thursday, March 5, 2009, at 4:30 p.m. All expenses associated with the various reference checks and the Occupational Physical Requirements Assessment are the responsibility of the candidate. The application package must include:

- a completed application form for the City of Brantford
- a cover letter and resume

## Process

- applications will be reviewed the week of March 9, 2009. Successful candidates will have their applicant number listed on the Brantford Fire website ([www.brantfordfire.ca](http://www.brantfordfire.ca)) and be invited to the next step
- written interviews will take place Thursday, March 19, 2009
- occupational screening will be given on Thursday, April 2, 2009 (applicants will be required to provide a \$60 including GST non-refundable cash fee). All candidates must bring a certificate from either the University of Waterloo, Brock University or York University indicating you have passed the occupation specific fitness assessment for firefighter applicants within the past six months.

The current applicant pool will expire on Friday, May 29, 2009 after which persons in the pool will no longer be eligible for hire unless they re-qualify through the new recruitment process. The Brantford Fire Department anticipates hiring in 2009. Past practice has been to hire in the spring and fall. When vacancies occur, candidates to be interviewed will be contacted a minimum of one week prior to the interview and will find out within two weeks if they were successful in that set of interviews.

*Information gathered relative to this position will only be used for candidate selection.*

*We thank each applicant for taking the time and effort to submit your application; however, only candidates moving on through the process will be contacted.*

